

NHSBFAA Executive Meeting Agenda
Monday 3-27-23 @ 7:00 PM
[ZOOM LINK](#)

Executive Officers

| Present | Not Present | Member | Position | NHS BFAA Voting Member | NHS BFAA Elected or Appointed Position | NHS BFAA Term Length | Individual Term Length | |
|---------|-------------|-----------------|----------------|------------------------|--|----------------------|------------------------|--|
| | | Gina Bachelor | President | Yes | Elected | 1yr* | 5/23/22 to 7/31/2023 | |
| | | Catherine Hobbs | Vice-President | Yes | Elected | 2yr | 5/23/22 to 7/31/2024 | |
| | | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2021 to 7/31/23 | |
| | | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 8/23/21 to 7/31/23 | |
| | | Anne Addabbo | Secretary | Yes | Elected | 1yr* | 5/23/33 to 7/31/2023 | |

Directors

| Present | Not Present | Member | Position | NHS BFAA Voting Member | NHS BFAA Elected or Appointed Position | NHS BFAA Term Length | Individual Term Length | |
|---------|-------------|----------------|-----------------------|------------------------|--|----------------------|------------------------|--|
| | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A | |
| | | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A | |
| | | Leslie Holland | VP of Membership | Yes | Elected | 2yr | 5/23/22 to 7/31/24 | |
| | | Open | VP of Fundraising | Yes | Elected | 2yr | | |

Chairs of Standing Committees

| Present | Not Present | Member | Position | NHS BFAA Voting Member | NHS BFAA Elected or Appointed Position | NHS BFAA Term Length | Individual Term Length | |
|---------|-------------|-------------|-----------------------------|------------------------|--|----------------------|------------------------|--|
| | | Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/23/22 to 7/31/23 | |
| | | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 5/23/22 to 7/31/2023 | |
| | | Open | Seasonal Program Chair | No | Appt by President | 1yr | | |
| | | Open | Merchandise Spirit Chair | No | Appt by President | 1yr | | |
| | | Open | Corporate Sponsorship Chair | No | Appt by President | 1yr | | |

Additional Committees:

| Present | Not Present | Member | Position | NHS BFAA Voting Member | NHS BFAA Elected or Appointed Position | NHS BFAA Term Length | Individual Term Length | |
|---------|-------------|--------|----------|------------------------|--|----------------------|------------------------|--|
|---------|-------------|--------|----------|------------------------|--|----------------------|------------------------|--|

| | | | | | | | | |
|--|--|--------------|---------------------|----|-------------------|-----|--------------------|--|
| | | Melissa Cery | Alumni Chair | No | Appt by President | 1yr | 5/23/22 to 7/31/23 | |
| | | Gene Galin | Communication Chair | No | Appt by President | 1yr | 5/23/22 to 7/31/23 | |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

| Topic | Agenda / Minutes | Attachments / Actions |
|--|---|-----------------------|
| Call to Order | <ul style="list-style-type: none"> ● Call the meeting to order: <ul style="list-style-type: none"> ○ Meeting Called / Opened by: Gina Bachelier ○ Time ○ Motion to open meeting by (1st): ○ Motion to open meeting by (2nd): ○ Vote: | |
| Roll Call | <ul style="list-style-type: none"> ● Attendance | |
| Approval of Agenda | Executive Meeting Agenda emailed 2-27-23 Motion to approve Executive Meeting Agenda for Motion to approve by (1 st): <ul style="list-style-type: none"> ○ Motion to approve by (2nd): ● Vote: | |
| Approval of Minutes | Motion to approve General Meeting Minutes <ul style="list-style-type: none"> ● Motion to approve by (1st): ○ Motion to approve by (2nd): ○ Vote: | |
| Executive Officer Reports | | |
| President's Report: > Gina Bachelier | Updates: | |
| Vice-President Report: Catherine Hobbs | <ul style="list-style-type: none"> ● Updates: | |
| Treasurer's Report: > Joni Bowling / Melissa Korey | Treasury: | |
| Directors Reports | | |
| | | |
| Athletic Directors: > Cameron Vernon | <ul style="list-style-type: none"> ● Updates: | |
| VP Membership: > Leslie Holland | <ul style="list-style-type: none"> ● Update: | |
| VP Fundraising/Corporate Fundraising: > Open – Gina to report | Fundraising Request: Sponsorship List 20-21 Athletic Business Sponsors 22-23 | |
| Chairs of Standing Committees | | |
| Webmaster: > Gene Galin | <ul style="list-style-type: none"> ● Updates: Vote to renew web host for NHSBFAA | |

| | | |
|---|---|--|
| Concession: > Craig Adams | <ul style="list-style-type: none"> • Spirit Store / M2 Updates: Store is now <u>LIVE</u> <ul style="list-style-type: none"> o https://northwoodspirit.itemorder.com/sale | |
| Merchandise & Spirit Chair: > OPEN | Clean up the website and using auto updates | |
| Additional Chairs | | |
| Alumni Chair: > Melissa Korey | <ul style="list-style-type: none"> • Updates: | |
| Additional Topics & Future Meeting Dates | | |
| Additional Topics | | |
| Future Meeting Dates | <p>General Meetings: Second Monday of every month Executive Meetings: Fourth Monday of every other month</p> <p>Upcoming Meeting Dates:</p> <ul style="list-style-type: none"> • General Meeting – 2/13/23 • Executive Meeting – 2/27/23 | |
| Meeting Adjourn | | |
| Meeting Adjourn | <ul style="list-style-type: none"> • Motion to call meeting at: <ul style="list-style-type: none"> o Motion approved by (1st): o Motion approved by (2nd): o Vote: | |