NHSBFAA Executive Meeting Agenda: 11/22/21 @ 7:00 PM – Zoom

Zoom Link - <https://us02web.zoom.us/j/89726389528?pwd=MVkybmpJQU5kS0UrcEczNmxoWVRQdz09>

| Executive Officers |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |  | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  | Open | Vice-President | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
|  |  | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
|  |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2022 |
|  |  | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |
|  |  | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2022 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  |    | Wanda Bland | Alumni Chair | No | Appt by President | 1yr | 2/8/2021 to 7/31/2022 |
|  |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time:
	+ Motion to open meeting by (1st):
	+ Motion to open meeting by (2nd):
	+ Vote:
 |  |
| Roll Call | * Attendance
 |  |
| Approval of Agenda | * Executive Meeting Agenda emailed 11/12/21
* Motion to approve Executive Meeting Agenda for 11/22/21:
	+ Motioned to approve Meeting Agenda by (1st):
	+ Motioned to approve Meeting Agenda by (2nd):
	+ Vote:
 |  |
| Approval of Minutes | * General Meeting minutes for 11/8/21 posted onto NHSBFAA website 11/9/21
* Motion to approve General Meeting Minutes from 11/8/21:
	+ Motion to approve by (1st):
	+ Motion to approve by (2nd):
	+ Vote:
 |  |
| **Executive Officer Reports** |
| President’s Report: > George Gilson jr. | * **Dining for Dollars Update**
* **VP Resignation & Replacement Suggestions**

**- Update website and permissions on all applicable sites and** **shared docs*** **Ag Center Reservation & Banquet Finalization**
* **Day of Giving Planning - December**
* **Sponsorship Update for New Programs - Do we have them all coordinated now?**
* **UNC Basketball Concession Volunteering Coordination**
 |   |
| Vice-President Report: Open Position | * **General Update**
 |  |
| Treasurer’s Report: > Joni Bowling / Melissa Korey | * **Financial update: Joni and Melissa**
	+ Financials for September were sent via email on 10/9/21. Please let us know any corrections.

-All financials will be posted to the website and open for anyone to view.* + Received letter from IRS and the request we mailed has been sent to a higher level so we should expect a decision within 45 days.
* **Email Vote – Resource Fund**
1. Check request was submitted to pay the Chatham County Ag building $450.00 for room rental for Fall Sports Banquet on 11/12/2021 out of the resource fund.

DiscussionMotion: George Gilson2nd: Anne AddaboVote: Unanimous* **Discussion and Vote – Resource Fund**
1. Barclay Spotz submitted a request on 11/8/2021 for reimbursement for reimbursement for rental of two helium tanks for the Homecoming Dance in the amount of $182.75 from the resource fund.

DiscussionMotion:2nd:Vote:1. Cameron Vernon submitted a request on 11/5/21 for reimbursement for the registration fee for Gymnast Lily Wichter to compete in state championships (Cameron paid the fee) in the amount of $65.00 from the resource fund.

DiscussionMotion: 2nd: Vote: 1. Cameron Vernon submitted a request on 11/15/21 for Johnson-Lambe for 80 baseball and softball hats to be purchased at a promotion where we get 24 free for up to $1,700 from the resource fund.

DiscussionMotion: 2nd: Vote:  |  |
| **Directors Reports** |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * **Updates & Direction:**
 |   |
| VP Membership: > Barclay Spotz | * + **Updates:**
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| VP Fundraising: > Open – George Gilson to Report | * **Fundraisers** for this month
	+ Dining for Dollars at Carolina Brewery Nov 9th Update
* **Additional discussion or planning more fundraisers**
* **Discussion and Vote – Fundraising Request**
* **Fundraising Request & Vote**

 On 11/6/21, Ebony Delgado submitted a fundraising request for Dance to serve Apple Cider & Baked Goods at the Pittsboro Christmas Tree lighting on 11/21/21 from 3:30-6pm Discussion: Motion: Anne Addabo 2nd: Joni Bowling Vote: Unanimous |  |
|  |  |  |
| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * Updates
 |   |
| Concession: > Craig Adams | * Updates
 |  |
| Seasonal Program Chair: > Beth Davis  | * Updates
 |  |
| Merchandise & Spirit Chair: > Tami McGraw  | * Spirit Store / M2 Updates: Store is now **LIVE**
	+ [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0)
* **General Updates from Tami**
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| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | * Updates
 |  |
| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * **Updates from Wanda on shared list of Alumni, Event Plans, and Alumni communications and involvement**
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| Communication Chair: > Gene Galin | * **Updates from Gene**
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| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? |  |
| Future Meeting Dates | General Meetings: **First** Monday of every monthExecutive Meetings: **Third** Monday of every other monthUpcoming Meeting Dates:* General Meeting – 12/6/21 - Virtual Meeting
* Executive Meeting – 12/20/21 - Virtual Meeting
 |  |
| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at:
	+ Motion approved by (1st):
	+ Motion approved by (2nd):
	+ Vote:
 |  |