**NHSBFAA General Meeting Agenda: 05/23/22 @ 7:00 PM by Zoom**

Link: https://jsi.zoom.us/j/98013670012?pwd=elVwRUFPOTRQRTVGUFc1M3V5UkFnUT09

Phone: (312)626-6799; Meeting ID: 980 1367 0012; Passcode: 160001

| Executive Officers | | |  | |  | |  | |  | |  | |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
|  |  | George Gilson Jr. | | President | | Yes | | Elected | | 1yr\* | | 2/17/2020 to 7/31/2022 | |
|  |  | Gina Bacheler | | Vice-President | | Yes | | Elected | | 2yr | | 12/6/2021 to 7/31/2022 | |
|  |  | Joni Bowling | | Treasury (1) | | Yes | | Elected | | 2yr | | 5/1/2019 to 7/31/2022 | |
|  |  | Melissa Korey | | Treasury (2) | | Yes | | Elected | | 2yr | | 5/1/2019 to 7/31/2022 | |
|  |  | Anne Addabbo | | Secretary | | Yes | | Elected | | 1yr\* | | 2/17/2020 to 7/31/2022 | |
|  |  |  | |  | |  | |  | |  | |  | |
| Directors | | |  | |  | |  | |  | |  | |  | |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
| N/A | N/A | Dr. Walston | | Principal | | No | | N/A | | N/A | | N/A | |
|  |  | Cameron Vernon | | Athletic Director (1) | | No | | N/A | | N/A | | N/A | |
|  |  | Barclay Spotz | | VP of Membership | | Yes | | Elected | | 2yr | | 5/1/2019 to 7/31/2022 | |
|  |  | Open | | VP of Fundraising | | Yes | | Elected | | 2yr | | 2/17/2020 to 7/31/2022 | |
|  |  |  | |  | |  | |  | |  | |  | |
| Chairs of Standing Committees | | | | |  | |  | |  | |  | |  | |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
|  |  | Gene Galin | | Website Chair | | Yes | | Appt by President | | 1yr | | 5/1/2019 to 7/31/2022 | |
|  |  | Craig Adams | | Concession Chair | | Yes | | Appt by President | | 1yr | | 2/17/2020 to 7/31/2022 | |
|  |  | Beth Davis | | Seasonal Program Chair | | No | | Appt by President | | 1yr | | 7/13/2020 to 7/31/2022 | |
|  |  | Tami McGraw | | Merchandise Spirit Chair | | No | | Appt by President | | 1yr | | 5/20/2020 to 7/31/2022 | |
|  |  | Open | | Corporate Sponsorship Chair | | No | | Appt by President | | 1yr | | 7/13/2020 to 7/31/2022 | |
|  |  |  | |  | |  | |  | |  | |  | |
| Additional Committees: | | | | |  | |  | |  | |  | |  | |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
|  |  | Wanda Bland | | Alumni Chair | | No | | Appt by President | | 1yr | | 2/8/21 to 7/31/2022 | |
|  |  | Gene Galin | | Communication Chair | | No | | Appt by President | | 1yr | | 2/17/2020 to 7/31/2022 | |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order: George   + Meeting Called / Opened by: George Gilson   + Time:   + Motion to open meeting by (1st):   + Motion to open meeting by (2nd):   + Vote: |  |
| Roll Call | * Attendance |  |
| Approval of Agenda | * General Meeting Agenda emailed 5/20/2022 * Motion to approve General Meeting Agenda for 5/20/22:   + Motioned to approve Meeting Agenda by (1st):   + Motioned to approve Meeting Agenda by (2nd):   + Vote: |  |
| Approval of Minutes | * Executive Meeting was canceled for May so no minutes to vote on. |  |
| **Executive Officer Reports** | | |
| President’s Report: > George Gilson Jr. | * Proposed Board Members (see last page for proposed members) * Election * Departing Comments |  |
| Vice-President’s Report  > Gina Bacheler | * Membership Dues (History and Thoughts for Upcoming Year) |  |
| Treasurer’s Report: > Joni Bowling and Melissa Korey | * + Financials for April were sent via email on 05/06/2022. All financials are posted to the website and open for anyone to view.   + UNC Concessions raised a total of $30,358 for teams by working football, basketball, and special concessions (graduation, watch parties). Basketball season gives $100 per student that worked concessions so this will show on your May financials.   + Reminder to Coaches on Check Requests and Fundraising Requests for Summer Camps.   **Approved Expenses for April 2022**  ● On Deck Sports - $4.50  Sport - Softball (Credit Card Fee)  ● Epic Sports - -491.67\*\*\*Credit for gear purchased in March that was out of stock  Sport - Football (Practice Gear)  ● Check #4173 Carolina Brewery - $365.00  Sport - Dance (Season Banquet)  ● Check #4174 Scurlock Catering - $1,100.00  Sport - Women’s Basketball (Season Banquet)  ● CVS Pharmacy - $42.98  Sport - Women’s Basketball (Senior Photos)  ● M2Graphics - $64.20  Sport - Women’s Basketball (Senior Memorabilia Printed Jerseys)  ● QuickBooks - $860.00  Sport - Resource Fund (Operating Expense-Annual Renewal)  ● Southern Recognition - $9,929.67  Sport - Fund-a-Need (Women’s Basketball State Championship Rings)  ● Southern Recognition - $2,486.31  Sport - Resource Fund (Track State Championship Rings)  ● Sam’s Club - $192.86  Sport - Resource Fund (Concession Stands)  ● Check #4175 - Luke Kohls - $500.00  Sport - Men’s Basketball (Camp Expense-Coach Fees)  ● NCSCA Kickoff Classic - $78.25  Sport - Men’s Soccer (NCSCA Kickoff Classic Registration Fee)  ● Sam’s Club - $177.90  Sport - Resource Fund (Concession Stands)  ● Dollar Tree - $12.07  Sport - Resource Fund (Easter Egg Fundraiser Supplies)  ● Walmart - $19.20  Sport - Resource Fund (Easter Egg Fundraiser Supplies)  ● BJs - $62.47  Sport - Resource Fund (Easter Egg Fundraiser Supplies)  ● Check #4176 - NCBCA - $195.45  Sport - Men’s Basketball (Team Summer Camp Fee)  ● Check #4177 - Durham Coca Cola - $271.48  Sport - Resource Fund (Concession Stands)  ● Ryzer - $421.00  Sport - Football (ECU Mike Houston Football Summer Camp Fee)  ● Costco - $24.45  Sport - Resource Fund (Concession Stands)  ● Sam’s Club - $51.96  Sport - Resource Fund (Concession Stands)  ● BJs - $58.62  Sport - Resource Fund (Concession Stand)  ● Food Lion - $33.11  Sport - Resource Fund (Concession Stand)  ● Elizabeth’s Pizza - $315.31  Sport - Resource Fund (Concession Stand)  ● Marco’s Pizza - $32.88  Sport - Resource Fund (Concession Stand)  ● Walmart - $8.49  Sport - Resource Fund (Concession Stand)  ● Verizon $35.50  Sport - Resource Fund (Data Plan for Tablet)    **Resource Fund Approvals to Vote On:**   1. Joni Bowling submitted a check request on 5/18/2022 to purchase a zoom account for the NHSBFAA with the amount not to exceed $300 annually. This can be used by board members for hosting meetings related to Boosters.   Motion:  Second:  Approval:  **Resource Fund Approvals By Email:**   1. Cameron Vernon submitted a check request on 05/02/2022 to pay Walden DJ Service $350.00 to DJ the Father/Daughter Dance out of the resource fund.   Motion: Joni Bowling  Second: Barclay Spotz  Unanimous Approval by email on 05/06/2022   1. Cameron Vernon submitted a check request on 05/05/2022 to purchase food for the Father/Daughter Dance not to exceed $200 out of the resource fund.   Motion: Joni Bowling  Second: Barclay Spotz  Unanimous Approval by email on 05/06/2022   1. Cameron Vernon submitted a check request on 05/12/2022 to pay $294.35 to M2Graphics for the Girls track team Championship t-shirts out of the resource fund.   Motion: Joni Bowling  Second: Gina Bachelor  Unanimous Approval by email on 05/12/2022   1. Cameron Vernon submitted a check request to pay Allen & Sons BBQ and Elizabeth’s Pizza for food for 200 people for the Charlie Night Awards. The total cost will not exceed $1,000.   Motion: Joni Bowling  Second: George Gilson  Unanimous Approval by email on 05/13/2022   1. Cameron Vernon submitted a check request to pay Jackie Harpham. Ms. Harpham is required to be at all 7-7 and football practices that have the use of pads. She is not compensated for summer months so the board will pay a flat fee for this coverage.   Motion: Craig Adams  Second: Anne Addabbo  Unanimous Approval by email on 05/18/2022 |  |
| **Directors Reports** | | |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * Updates |  |
| VP Membership:  > Barclay Spotz | * Updates |  |
| VP Fundraising: > Open – WHO to Report | * Jersey Mike’s Dining for Dollars raised $589.58. * Egg My Yard Fundraiser raised $66.53 (Total Sales of $160-Expenses of $93.47) * Father/Daughter Dance raised $1,173.28 (Total Sales of $1,635-Expenses of 461.72   **Resource Fund Approvals By Email:**   1. Coach Kenan submitted a fundraising request on 5/10/2022 to work the Durham Bulls Concessions for Spring and Summer 2022. Volunteers get $45 per game plus tips. Proceeds will go to the football team.   Motion:  Second:  Approval:   1. Coach Kenan submitted a fundraising request on 5/10/2022 to host a 10 for $10. Players are to find 10 people to give $10 back into the football program. Proceeds will go to the football team.   Motion:  Second:  Approval:  **Upcoming Events & Fundraisers:**  06/13-06/16/2022:  Charger Summer Baseball Camp (Baseball) *Approved at 2/7/22 Mtg*  07/07-07/10/2022:  Youth Baseball Tournament (Baseball) *Approved by email on 1/1/22*  7/25-7/27/22: NHS Jr. Cheer Camp (Cheer) - On 2/28 agenda *Approved at 2/28/22 Mtg*  8/13/22 9am-2pm: NHS Jr. Dance Camp (Dance) - Approved at 4/11/22 Mtg |  |
|  |  |  |
| **Chairs of Standing Committees** | | |
| Webmaster: > Gene Galin | * Updates |  |
| Concession: > Craig Adams | * Updates |  |
| Seasonal Program Chair: > Beth Davis | * Updates |  |
| Merchandise & Spirit Chair: > Tami McGraw | * Updates |  |
| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson | * Updates |  |
| **Additional Chairs** | | |
| Alumni Chair: > Wanda Bland | * Updates |  |
| Communication Chair: > Gene Galin | * Updates |  |
| **Additional Topics & Future Meeting Dates** | | |
| Additional Topics | Additional Topics? |  |
| Future Meeting Dates | General Meetings: **Second** Monday of every month  Executive Meetings: **Fourth** Monday of every other month  Upcoming Meeting Dates:   * General Meeting - 06/06/22 * Executive Meeting - 06/20/22 |  |
| **Meeting Adjourn** | | |
| Meeting Adjourn | * Motion to call meeting at:   + Motion approved by (1st):   + Motion approved by (2nd):   + Vote: |  |

| **PROPOSED** | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Executive Officers** | | | | | | | | | | | |
| **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
| Gina Bacheler | | President | | Yes | | Elected | | 1yr\* | | 5/23/2022 to 7/31/2023 | |
| Catherine Hobbs | | Vice-President | | Yes | | Elected | | 2yr | | 5/23/2022 to 7/31/2024 | |
| Joni Bowling | | Treasury (1) | | Yes | | Elected | | 2yr | | 5/1/2021 to 7/31/2023 | |
| VACANT | | Treasury (2) | | Yes | | Elected | | 2yr | |  | |
| Anne Addabbo | | Secretary | | Yes | | Elected | | 1yr\* | | 2/17/2020 to 7/31/2023 | |
| **Directors** | | | | | | | | | | | |
| **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
| Dr. Walston | | Principal | | No | | N/A | | N/A | | N/A | |
| Cameron Vernon | | Athletic Director (1) | | No | | N/A | | N/A | | N/A | |
| Leslie Holland | | VP of Membership | | Yes | | Elected | | 2yr | | 5/1/2019 to 7/31/2022 | |
| VACANT | | VP of Fundraising | | Yes | | Elected | | 2yr | | 2/17/2020 to 7/31/2022 | |
| **Chairs of Standing Committees** | | | | | | | | | | | |
| **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
| Gene Galin | | Website Chair | | Yes | | Appt by President | | 1yr | | 5/23/2022 to 7/31/2024 | |
| Craig Adams | | Concession Chair | | Yes | | Appt by President | | 1yr | | 2/17/2020 to 7/31/2023 | |
| VACANT | | Seasonal Program Chair | | No | | Appt by President | | 1yr | |  | |
| VACANT (Joni will do if needed) | | Merchandise Spirit Chair | | No | | Appt by President | | 1yr | |  | |
| VACANT | | Corporate Sponsorship Chair | | No | | Appt by President | | 1yr | |  | |
| **Additional Committees:** | | | | | | | | | | | |
| **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** | |
| Melissa Korey | | Alumni Chair | | No | | Appt by President | | 1yr | | 5/23/2022 to 7/31/2023 | |
| Gene Galin | | Communication Chair | | No | | Appt by President | | 1yr | | 2/17/2020 to 7/31/2023 | |