**NHSBFAA General Annual Meeting Agenda**

Monday, 08/08/2022 @ 7:00 PM

INSERT ZOOM LINK

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order:   + Meeting Called / Opened by:   + Time:   + Motion to open meeting by (1st):   + Motion to open meeting by (2nd):   + Vote: |  |
| Roll Call | * Attendance (Appendix A) |  |
| Approval of Agenda | General Meeting Agenda emailed 7/11/22.  Motion to approve General Meeting Agenda for 8/8/22   * + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| Approval of Minutes | Motion to approve Annual Meeting Minutes from 7/12/22.   * + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| **Executive Officer Reports** | | |
| President’s Report: > Gina Bacheler | * Updates: |  |
| Vice-President Report:  Catherine Hobbs | * Updates: |  |
| Treasurer’s Report: > Joni Bowling / Melissa Korey | * Appendix 2 lists financial transactions for June and July 2022. * NHSBFAA fiscal year ended 7/31/2022. All board members and coaches have been sent the financial reports. Please notify of any changes by no later than 8/15/2022 so the fiscal year can be closed. |  |
| **Directors Reports** | | |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * Updates: |  |
| VP Membership: > Leslie Holland | * Update: |  |
| VP Fundraising/Corporate Fundraising:  > Open – Gina to report | * Sponsorship list attached with July financials and will be included monthly. |  |
| **Chairs of Standing Committees** | | |
| Webmaster: > Gene Galin | * Updates: Vote to renew web host for NHSBFAA * Spirit Store Logo Selection for Upcoming School Year (Joni) * Spirit Store / M2 Updates: Store is now LIVE   + [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0) |  |
| Concession: > Craig Adams |  |
| Merchandise & Spirit Chair: > OPEN |  |
| **Additional Chairs** | | |
| Alumni Chair: > Melissa Corey | * Updates: |  |
| **Additional Topics & Future Meeting Dates** | | |
| Additional Topics |  |  |
| Future Meeting Dates | General Meetings: **Second** Monday of every month  Executive Meetings: **Fourth** Monday of every other month  Upcoming Meeting Dates:   * Executive Meeting – 08/22/2022 * General Meeting – 09/12/2022 |  |
| **Meeting Adjourn** | | |
| Meeting Adjourn | * Motion to call meeting at:   + Motion approved by (1st):   + Motion approved by (2nd):   + Vote: |  |

**APPENDIX A: ROLL CALL**

| **Executive Board Members** | | | | |  | |  | |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** |
|  |  | Gina Bacheler | | President | | Yes | | Elected | | 1yr\* | | 5/23/22 to 7/31/2023 |
|  |  | Catherine Hobbs | | Vice-President | | Yes | | Elected | | 2yr | | 5/23/22 to 7/31/2024 |
|  |  | Joni Bowling | | Treasury (1) | | Yes | | Elected | | 2yr | | 5/1/2021 to 7/31/23 |
|  |  | Melissa Korey | | Treasury (2) | | Yes | | Elected | | 2yr | | 8/23/21 to 7/31/23 |
|  |  | Anne Addabbo | | Secretary | | Yes | | Elected | | 1yr\* | | 5/23/33 to 7/31/2023 |
|  |  | Dr. Walston | | Principal | | No | | N/A | | N/A | | N/A |
|  |  | Cameron Vernon | | Athletic Director | | No | | N/A | | N/A | | N/A |
|  |  | Leslie Holland | | VP of Membership | | Yes | | Elected | | 2yr | | 5/23/22 to 7/31/24 |
|  |  | Gene Galin | | Website Chair/ Communications Chair | | Yes | | Appt by President | | 1yr | | 5/23/22 to 7/31/23 |
|  |  | Craig Adams | | Concession Chair | | Yes | | Appt by President | | 1yr | | 5/23/22 to 7/31/2023 |
| **Additional Attendees:** | | |  | |  | |  | |  | |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

**APPENDIX B: JUNE-JULY 2022 FINANCIAL REPORT**

*Italicized = paid but not posted to accounts yet*

* Verizon $35.50

Sport - Resource Fund (Data Plan for Tablet)

* Check #4191 Erica Atkins - $1,268.75

Sport - Resource Fund (Pick Three Raffle Winner–Donated $500 to NHSBFAA)

* Check #4192 Kyle Hummer - $590.00

Sport - Baseball (Varsity Assistant Baseball Coach)

* Amazon - $63.70

Sport - Resource Fund (Printer Toner and Post Its for Treasurer)

* Appalachian State University - $1,750.00

Sport - Cross Country (Summer Camp Costs)

* Check #4193  Mount Tabor Athletics $250.00

Sport - Cross Country (Friday Night Lights XC Festival Entry Fee)

* Check #4194 Grant Leonard - $75.75

Sport - Softball (Reimburse for supplies from Lowe’s)

* Check #4195 Universal Cheer Association - $1,908.00

Sport - Cheer (JV Camp Fee)

* Check #4196 Universal Cheer Association - $3,676.00

Sport - Cheer (Varsity Camp Fee)

* *Check #4197 Chatham County Ag Center - $50.00*

*Sport - Resource Fund (A/V Rental for Charlie Awards)*

* Check #4198 Cook’s Inc - $288.90

Sport - Cross Country (State Championship Plaques)

* Check #4199 Camp of Champs - $5,557.00

Sport - Men’s Basketball (Summer Camp Balance)

* Check #4200 Kevin Keatts Basketball Camp - $4,880.00

Sport - Men’s Basketball (Summer Camp Balance).

* Rebel Athletics - $3,465.08

Sport - Cheer (Cheer Uniforms)

* Universal Dance Association - $800.00

Sport - Dance Team (Camp Deposit)

* The Sign and Print Shop - $134.86

Sport - Cross Country (Signs for Trail)

* Check #4201 Mynor Munoz - $800.00

Sport - Wrestling (Painting Wrestling Room)

* Check #4203 VOID
* Check #4203 Jess Boone - $1,470.00

Sport - Women’s Lacrosse (Coaching Stipend for 2022)

* M2Graphics - $333.84

Sport - Football (Coaches Gear Embroidery)

* Check #4204 David Miller - $590.00

Sport - Baseball (Summer Camp Coaching)

* Check #4205 David Young - $590.00

Sport - Baseball (Summer Camp Coaching)

* Check #4206 VOID
* Check #4207 Kyle Hummer - $400.00

sport - Baseball (Summer Camp Coaching)

* Check #4208 Josh Blackburn - $100.00

Sport - Resource Fund (Athletic Trainer on 6/23 & 6/30)

* *Magento - $77.97*

*Sport - Cross Country (Shadow Box - Murrell Retired Jersey)*

* M2Graphics - $51.36

Sport - Football (Coaches Gear Embroidery)

* M2Graphics - $119.84

Sport - Women’s Basketball (Extra Sports Camp Tshirts)

* UNC Asheville Athletics - $302.10

Sport - Women’s Basketball (Summer Camp)

* Comfort Inn - $610.92

Sport - Women’s Basketball (Hotel for Summer Camp)

* Discount Fundraising - $584.76

Sport - Resource Fund (Printing of Charger Cards)

* Verizon $35.50

Sport - Resource Fund (Data Plan for Tablet)

* Zoom - $149.90

Sport - Resource Fund (Annual Subscription)

* Check #4209 Allen & Sons BBQ - $700.00

Sport - Resource Fund (Charlie Award Catering)

* M2Graphics - $531.50

Sport - Men’s Lacrosse (Sports Camp Tshirts)

* Omni Cheer - Reorder of Bows - $178.53

Sport - Cheer

* Check #4210 Jackie Harpham $200.00

Sport - Women’s Basketball (Sports Camp Instructor)

* Check #4211 Aaron Kivette $200.00

Sport - Women’s Basketball (Sports Camp Instructor)

* Check #4212 Josue Pena $546.52

Sport - Wrestling (Reimbursement for Paint Materials)

* Check #4213 Jackie Harpham $1,000.00

Sport - Resource Fund (Athletic Trainer for Summer Camps/Sports)

* Check #4214 Spenser Messmore - $590.00

Sport - Baseball (Athletic Trainer for Summer Camps/Sports)

* Check #4215 Bryce Smith - $300.00

Sport - Football (Coach for Sports Camp)

* Universal Dance Association - $2,312.00

Sport - Dance Team (Camp Balance)

* Cheerleading Company - 213.98

Sport - Dance Team (Uniforms)

* Check #4216 Christopher Kenan - $1,000.00

Sport - Football (Coach for Sports Camp)

* Check #4217 Fred Dale - $300.00

Sport - Football (Coach for Sports Camp)

* Check #4218 John Shaner - $300.00

Sport - Football (Coach for Sports Camp)

* Check #4219 Derek Biggs - $300.00

Sport - Football (Coach for Sports Camp)

* Epic Sports - $578.03

Sport - Football (Coaching Gear)

* Jersey Mike’s - $240.16

Sport - Football (Lunch for Leadership Camp)

* Galaxy Fun Park - $436.81

Sport - Football (Leadership Camp Fun Event)

* Four Seasons - $325.25

Sport - Resource Fund (Flowers for Chris Poteat Funeral)

* Johnson Lambe - $567.10

Sport - Women’s Lacrosse (25 Summer Camp Pinnies)

* Verizon $35.50

Sport - Resource Fund (Data Plan for Tablet)

* Check #4220 Blake Schemmer $500.00

Sport - Baseball (Assistant Coach for Baseball Season)

* Check #4221 Brooke Allen $75.00

Sport - Baseball (Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4222 Michael Finger $75.00

Sport - Baseball (Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4223 Michael Fennell $75.00

Sport - Baseball (Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4224 Corey Bennett $75.00

Sport - Baseball (Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4225 Corey Bennett $65.00

Sport - Baseball (Jr. Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4226 Brooke Allen $65.00

Sport - Baseball (Jr. Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4227 Michael Finger $65.00

Sport - Baseball (Jr. Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* Check #4228 Jeff Coacher $65.00

Sport - Baseball (Jr. Umpire for Summer 7/14 and 7/21 Baseball Games - 2 per day)

* M2Graphics $788.98

Sport - $394.49 Men’s Soccer; $394.49 Women’s Soccer (Camp T-shirts)

* M2Graphics $182.29

Sport - $91.15 Men’s Soccer; $91.14 Women’s Soccer (Camp T-shirts)

* Johnson Lambe $364.87

Sport - Cross Country $364.87 (Logos-Promo from State Championship Distance Events)

* Hudl $3,295.00

Sport - Resource Fund (Annual Hudl Account - voted 7/12 Mtg)

* Varsity Athletic Apparel $1,344.41

Sport - Resource Fund ( Pins & Letters All Sports- voted 7/12 Mtg).

* BlueHost - Endurance International Group $287.76

Sport - Resource Fund ( Website Hosting Fee- voted 7/12 Mtg).

* Universal Cheer Association - $328.00

Sport - Cheer (Camp Fee - One Student Added)

* Check #4229 DPAC Football - $150.00

Sport - Football (7 on 7 at Dudley)

* Check #4230 Cameron Vernon - $336.30

Sport - Men’s Soccer $168.15; Women’s Soccer $168.15 (Camp Gatorade & Pizza Reimbursement)

* *Check #4231 Josue Pena $590.00*

*Sport - Men’s Soccer $295.00; Women’s Soccer $295.00 (Coach Summer Camp)*

* *Check #4232 Ascary Arias $1,397.50*

*Sport - Men’s Soccer $698.75; Women’s Soccer $698.75 (Coach Summer Camp)*

* M2Graphics $602.80

Sport - Cheer (Camp T-shirts)

* *Amazon $87.09*

*Sport - Resource Fund (2023 File Folders and Toner Cartridges)*

* *Check #4233 Brooke Allen $10.00*

*Sport - Baseball (Umpire)*

* *Check #4234 Cameron Isenhour $120.00*

*Sport - Resource Fund (CPR and Coach Clinic)*