**NHSBFAA General Annual Meeting Minutes**

Monday 1/9/2023 @ 7:00 PM

[Meeting ZOOM LINK](https://us06web.zoom.us/j/82914193931?pwd=dFhTZWh4TWJWQnAyNlh1WkZJTFU3QT09%20https://us06web.zoom.us/j/82914193931?pwd=dFhTZWh4TWJWQnAyNlh1WkZJTFU3QT09)

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order:   + Meeting Called / Opened by:   + Time:   + Motion to open meeting by (1st):   + Motion to open meeting by (2nd):   + Vote: Unanimous |  |
| Roll Call | * Attendance (Appendix A) |  |
| Approval of Agenda | General Meeting Agenda emailed 1/8/2022.  Motion to approve General Meeting Agenda for 1/9/2023.   * + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: Unanimous |  |
| Approval of Minutes | Motion to approve General Meeting Minutes for 12/ \_ /2022   * + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| **Executive Officer Reports** | | |
| President’s Report: > Gina Bacheler | Updates:   * Sponsors * Concession issues and concerns |  |
| Vice-President Report:  Catherine Hobbs | * Updates: |  |
| Treasurer’s Report: > Joni Bowling / Melissa Korey | * December Financials were emailed on 1/7/2023. * Accountant is working on taxes. We filed an extension. Have to re-journal anything in the “Other” category. Does not impact balances. * UNC Concessions for Football Season will show on your January reports. More to come on that to coaches from Coach Vernon.   Check Requests to Vote On:   * Women’s Basketball paid for the scorekeepers and the athletic trainer for the FirstBank Basketball tournament. However, since this was from a sponsorship in the Resource Fund, Joni Bowling put in a check request on 1/7/2023 to move the money to Resource Fund from Women’s Basketball to pay Jackie Harpham, Alfreda Alston, Yolanda Trapp and Kristen Trapp $300 each for their work over those three days.   + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: * General Liability insurance (Appendix C shows coverage options) is up for renewal on 3/1/2023. We currently use Aim Insurance. Joni Bowling put in a check request on 1/7/2023 to pay for the renewal in the amount of $490 if we keep existing coverage.   + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| **Directors Reports** | | |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * Updates: |  |
| VP Membership: > Leslie Holland | * Update: |  |
| VP Fundraising/Corporate Fundraising:  > Open – Gina to report | * **Fundraising Requests for Voting:**   Fundraising request submitted by  Motion to approve by (1st):   * + Motion to approve by (2nd):   + Vote: |  |
| **Chairs of Standing Committees** | | |
| Webmaster: > Gene Galin | * Concession Updates: From August 1, 2022 - December 31, 2022, concession stands have made $11,675.15 for the resource fund. * Spirit Store / M2 Updates: Store is now LIVE   + [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0) |  |
| Concession: > Craig Adams |  |
| Merchandise & Spirit Chair: > OPEN |  |
| **Additional Chairs** | | |
| Alumni Chair: > Melissa Korey | * Basketball Alumni night on Friday, January 13th |  |
| **Additional Topics & Future Meeting Dates** | | |
| Additional Topics | . |  |
| Future Meeting Dates | General Meetings: **Second** Monday of every month  Executive Meetings: **Fourth** Monday of every other month  Upcoming Meeting Dates:   * Executive Meeting – 01/23/2023 * General Meeting – 02/13/2023 |  |
| **Meeting Adjourn** | | |
| Meeting Adjourn | * Motion to call meeting at:   + Motion approved by (1st):   + Motion approved by (2nd):   + Vote: |  |

**APPENDIX A: ROLL CALL**

| **Executive Board Members** | | | | |  | |  | |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** |
| X |  | Gina Bacheler | | President | | Yes | | Elected | | 1yr\* | | 5/23/22 to 7/31/2023 |
| X |  | Catherine Hobbs | | Vice-President | | Yes | | Elected | | 2yr | | 5/23/22 to 7/31/2024 |
| X |  | Joni Bowling | | Treasury (1) | | Yes | | Elected | | 2yr | | 5/1/2021 to 7/31/23 |
| X |  | Melissa Korey | | Treasury (2) | | Yes | | Elected | | 2yr | | 8/23/21 to 7/31/23 |
| X |  | Anne Addabbo | | Secretary | | Yes | | Elected | | 1yr\* | | 5/23/33 to 7/31/2023 |
|  |  | Dr. Walston | | Principal | | No | | N/A | | N/A | | N/A |
| X |  | Cameron Vernon | | Athletic Director | | No | | N/A | | N/A | | N/A |
| X |  | Leslie Holland | | VP of Membership | | Yes | | Elected | | 2yr | | 5/23/22 to 7/31/24 |
|  |  | Gene Galin | | Website Chair/ Communications Chair | | Yes | | Appt by President | | 1yr | | 5/23/22 to 7/31/23 |
| X |  | Craig Adams | | Concession Chair | | Yes | | Appt by President | | 1yr | | 5/23/22 to 7/31/2023 |
| **Additional Attendees:**  Randy; Rita, Julia, Cameron I, Larry, | | |  | |  | |  | |  | |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

**APPENDIX B: DECEMBER 2022 FINANCIAL REPORT**

*Italicized = paid but not posted to accounts yet*

● Sam’s Club - $44.94

Sport - Resource Fund (Concessions)

● BJ’s Wholesale- $105.71

Sport - Resource Fund (Concessions)

● Check #4284 Colby Moore - $112.50

Sport - Wrestling (Drive $15 hour for 7.5 hours on 11/30)

● *Check #4285 Josh Blackburn - $100.00*

*Sport - Resource Fund (Athletic Trainer 11/10)*

● Check #4286 Christine Phillips - $375.00

Sport - Wrestling (Drive $15 hour for 16 hours 12/2-12/3)

● Check #4287 Chatham Ag Center - $450.00

Sport - Resource Fund (Fall Sports Program–voted on 12/5 meeting)

● Sam’s Club - $585.90

Sport - Resource Fund (Concessions)

● Food Lion - $25.74

Sport - Resource Fund (Concessions)

● Rebel Athletics - $123.04

Sport - Cheer (New Cheer Skirt )

● Domino’s Pizza - $85.29

Sport - Resource Fund (Concessions)

● Check #4288 Orange High School - $256.00

Sport - Wrestling (Jim King Invitational)

● Check #4289 Cameron Vernon - $51.55

Sport - Resource Fund (Nuthouse posters)

● Check #4290 Kyle Robinson - $70.55

Sport - Baseball (Reimburse Pizza ordered for Rollaway Cage Assembly Helpers)

● Christy Clewis Photography - $133.44

Sport - Wrestling (Posters)

● Christy Clewis Photography - $80.06

Sport - Swim (Posters)

● Amazon - $240.97 (58.84+62.04+64.19+55.90)

Sport - Women’s Basketball (laundry hamper, shoelaces, ball pump, grip pad)

● Check #4291 Kelli Baquero - $470.40

Sport - Men’s Soccer (End of Season Banquet Meal Reimbursement)

● Amazon - $60.95 (10.69+50.26)

Sport - Cheer (vinyl for megaphones; Senior sashes)

● Check #4292 Bishop McGuinness High School - $150.00

Sport - Wrestling (Invitational)

● Check #4293 Electro Mech - $11,122.65 - CODE 18600

Sport - Resource Fund (Scoreboard for Main Field Deposit)

● Sam’s Club - $177.01

Sport - Resource Fund (Concessions)

● Domino’s Pizza - $68.23

Sport - Resource Fund (Concessions)

● Chick-fil-A - $624.84

Sport - Resource Fund (Concessions)

● Amazon - $249.93

Sport - Resource Fund (Basketballs for Sponsors)

● *Check #4294 Tanya Cox - $389.61*

*Sport - Women’s Soccer (Reimburse for team socks/banquet)*

● M2Graphics - $128.40

Sport - Cheer (Alumni T-shirts)

● M2Graphics - $1295.09

Sport - Resource Fund (First Bank Basketball Tshirts)

● Sam’s Club - $101.28

Sport - Resource Fund (Concessions)

● Elizabeth’s Pizza - $342.10

Sport - Resource Fund (Concessions)

● Breeze Thru - $77.49

Sport - Resource Fund (Concessions Gasoline Reimbursement)

● Hudl - $900.00

Sport - Men’s Basketball (Hudle Assist - Stat Software)

● PS Studio - $300.00

Sport - Women’s Basketball (Varsity Team Posters)

● Check #4295 Chapel Hill High School - $200.00

Sport - Wrestling (Invitational)

● Johnson & Lambe - $299.60

Sport - Baseball (customized team socks)

Marcos Pizza - $31.28

Sport - Resource Fund (Concessions) assumed concessions with no receipt

● Sam’s Club - $118.16

Sport - Resource Fund (Concessions)assumed concessions with no receipt

● Bojangle’s - $106.66

Sport - Resource Fund (Concessions)

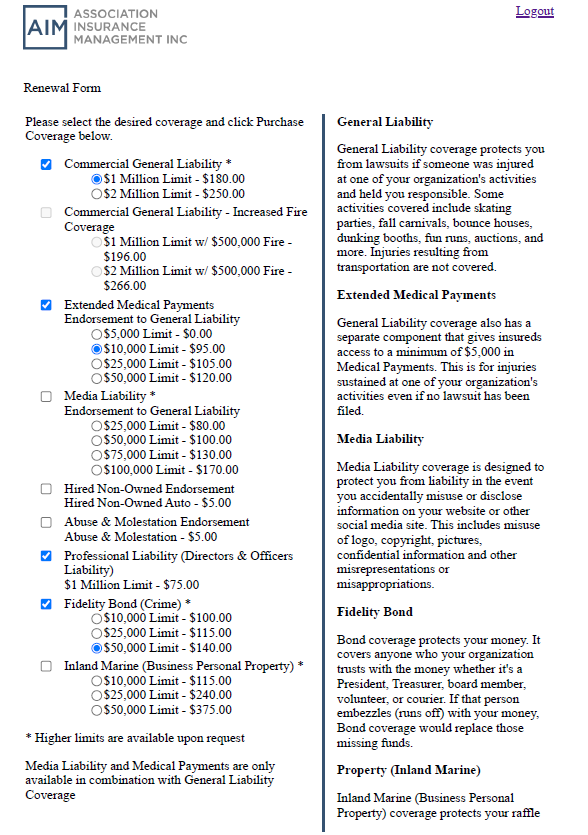
● Verizon Wireless - $36.48

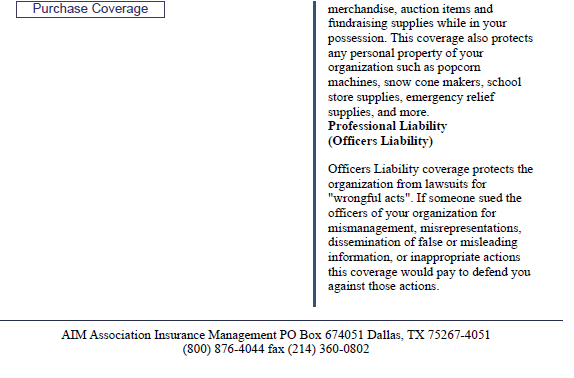
Sport-Resource Fund (data plan for ipad- concessions)

● Food Lion - $35.61

Sport - Resource Fund (Concessions)

**APPENDIX C: AIM INSURANCE POLICY**

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