**NHSBFAA General Annual Meeting Agenda**

Monday 10/10/2022 @ 7:00 PM

[Meeting ZOOM LINK](https://us06web.zoom.us/j/88379592044)

| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| --- | --- | --- |
| Call to Order | * Call the meeting to order:   + Meeting Called / Opened by:   + Time:   + Motion to open meeting by (1st):   + Motion to open meeting by (2nd):   + Vote: |  |
| Roll Call | * Attendance (Appendix A) |  |
| Approval of Agenda | General Meeting Agenda emailed 10/9/22.  Motion to approve General Meeting Agenda for 10/9//2022   * + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| Approval of Minutes | Motion to approve Executive Meeting Minutes from 10/5/22.   * + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| **Executive Officer Reports** | | |
| President’s Report: > Gina Bacheler | * Updates:   + UNC Concessions   + Homecoming update   + Chicken Poo and Pick 3   + Booster procedures (Cameron’s email)     - Fundraising requests   + Amended [ByLaws](https://docs.google.com/document/d/1s7Zi3qZnmFnxl-WEZlCL1CMVCJFi1A0c/edit)   Requests for voting:   * + Motion to approve amended By-Laws 10/10/22.   + Motion to approve by (1st):   + Motion to approve by (2nd):   + Vote: |  |
| Vice-President Report:  Catherine Hobbs | * Updates: |  |
| Treasurer’s Report: > Joni Bowling / Melissa Korey | * September finances were emailed on 10/9/12 so please let us know any requested changes. Appendix B lists the expense details for September 2022. * Paperwork Reminders   Check requests for voting:   * : |  |
| **Directors Reports** | | |
|  |  |  |
| Athletic Directors: > Cameron Vernon | * Updates: |  |
| VP Membership: > Leslie Holland | * Update: |  |
| VP Fundraising/Corporate Fundraising:  > Open – Gina to report | * . |  |
| **Chairs of Standing Committees** | | |
| Webmaster: > Gene Galin | * Updates: * Spirit Store / M2 Updates: Store is now LIVE   + [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0) |  |
| Concession: > Craig Adams |  |
| Merchandise & Spirit Chair: > OPEN |  |
| **Additional Chairs** | | |
| Alumni Chair: > Melissa Korey | * Updates: |  |
| **Additional Topics & Future Meeting Dates** | | |
| Additional Topics |  |  |
| Future Meeting Dates | General Meetings: **Second** Monday of every month  Executive Meetings: **Fourth** Monday of every other month  Upcoming Meeting Dates:   * Executive Meeting – 10/24/2022 * General Meeting – 11/14/2022 |  |
| **Meeting Adjourn** | | |
| Meeting Adjourn | * Motion to call meeting at:   + Motion approved by (1st):   + Motion approved by (2nd):   + Vote: |  |

**APPENDIX A: ROLL CALL**

| **Executive Board Members** | | | | |  | |  | |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Present** | **Not Present** | **Member** | | **Position** | | **NHS BFAA Voting Member** | | **NHS BFAA Elected or Appointed Position** | | **NHS BFAA Term Length** | | **Individual Term Length** |
|  |  | Gina Bacheler | | President | | Yes | | Elected | | 1yr\* | | 5/23/22 to 7/31/2023 |
|  |  | Catherine Hobbs | | Vice-President | | Yes | | Elected | | 2yr | | 5/23/22 to 7/31/2024 |
|  |  | Joni Bowling | | Treasury (1) | | Yes | | Elected | | 2yr | | 5/1/2021 to 7/31/23 |
|  |  | Melissa Korey | | Treasury (2) | | Yes | | Elected | | 2yr | | 8/23/21 to 7/31/23 |
|  |  | Anne Addabbo | | Secretary | | Yes | | Elected | | 1yr\* | | 5/23/33 to 7/31/2023 |
|  |  | Dr. Walston | | Principal | | No | | N/A | | N/A | | N/A |
|  |  | Cameron Vernon | | Athletic Director | | No | | N/A | | N/A | | N/A |
|  |  | Leslie Holland | | VP of Membership | | Yes | | Elected | | 2yr | | 5/23/22 to 7/31/24 |
|  |  | Gene Galin | | Website Chair/ Communications Chair | | Yes | | Appt by President | | 1yr | | 5/23/22 to 7/31/23 |
|  |  | Craig Adams | | Concession Chair | | Yes | | Appt by President | | 1yr | | 5/23/22 to 7/31/2023 |
| **Additional Attendees:** | | |  | |  | |  | |  | |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

**APPENDIX B: SEPTEMBER 2022 FINANCIAL REPORT**

*Italicized = paid but not posted to accounts yet*

● Elizabeth’s Pizza - $83.39

Sport - Resource Fund (Concession Stand)

● BJ’s - $416.96

Sport - Resource Fund (Concession Stand)

● Sam’s Club - $28.36

Sport - Resource Fund (Concession Stand)

● Food Lion - $12.63

Sport - Resource Fund (Concession Stand)

● Check #4251 Norvin Grissett - $245.00

Sport - Dance (Camp Apparel)

● Check #4252 Kerri Snipes - $150.00

Sport - Resource Fund (Athletic Director Coverage)

● Check #4253 Matt DeCerbo - $150.00

Sport - Resource Fund (Athletic Director Coverage)

● All American Flags & Banners, LLC - $1,450.00

Sport - Cheer (N-H-S Flags)

● Johnson Lambe - $12,055.69

Sport - Resource Fund (Football Uniforms-Been on backorder since Feb, approved 2/7/22 Mtg)

● Christy Clewis Photography (Team Posters) - $250.00

Sport – Soccer

● Christy Clewis Photography (Team Posters) - $250.00

Sport – Dance

● Christy Clewis Photography (Team Posters) - $250.00

Sport – Tennis

● Christy Clewis Photography (Team Posters) - $250.00

Sport – Cheer

● Christy Clewis Photography (Team Posters) - $250.00

Sport – Cross Country

● Sam’s Club - $73.92

Sport - Resource Fund (Concession Stand)

● Sam’s Club - $677.71

Sport - Resource Fund (Concession Stand)

● Pro Imprint (Concessions Popcorn Bucket) - $332.51

Sport – Resource Fund

● Food Lion - $7.65

Sport - Resource Fund (Concession Stand)

● Jersey Mike’s (FNL XC Festival—no break for food so fed on bus after school) - $204.64

Sport – Cross Country

● Walmart - $23.68

Sport - Resource Fund (Hot Dog Buns Concession Stand)

● PrintingCenter USA - $1,498.48

Sport – Resource Fund

● FastModel Sports - $275.39

Sport – Men’s basketball (Fastdraw & Fastscout software)

● Check #4254 Cameron Vernon - $184.31

Sport - Resource Fund (Nuthouse Tailgate Reimbursement)

● Check #4255 Durham Coca Cola Bottling - $1,817.10

Sport - Resource Fund (Concessions)

● BJ’s - $574.41

Sport - Resource Fund (Concession Stand)

● Marco’s Pizza - $249.79

Sport - Resource Fund (Concession Stand)

● Marco’s Pizza - $28.53

Sport - Resource Fund (Concession Stand)

● Elizabeth’s Pizza - $457.54

Sport - Resource Fund (Concession Stand)

● Sam’s Club - $146.90

Sport - Resource Fund (Concession Stand)

● Sam’s Club - $308.32

Sport - Resource Fund (Concession Stand)

● Oriental Trading - $61.80

Sport - Cheer (Senior Night Decor)

● BJ’s - $261.59

Sport - Resource Fund (Concession Stand)

● Chick fil a - $239.19

Sport - Resource Fund (Concession Stand)

● *Check #4256 Josh Blackburn - $1000.00*

*Sport - Resource Fund (Athletic Trainer Coverage 8/30)*

● Check #4257 Matthew Brown - $706.20

Sport - Men’s Basketball (Travel Bags for Varsity Reimbursement)

● Check #4258 Ascary Arias - $166.76

Sport - Men’s Soccer (Reimburse Paint, Cable Ties, & Other Supplies for Field)

● Verizon - $36.48

Sport – Resource Fund (Concessions Data Plan)

● Johnson Lambe Co - $2,274.86

Sport - Men’s Basketball (Travel Gear)

● Elizabeth’s Pizza - $235.19

Sport - Resource Fund (Concession Stand)

● Food Lion - $46.48

Sport - Resource Fund (Concession Stand)