**NHSBFAA General Meeting Minutes: 04/11/22 @ 7:00 PM by Zoom**

Link: https://jsi.zoom.us/j/93553504112?pwd=NnVtOE14ejlYUC96aU1hY29td3NXUT09

Phone: (312)626-6799; Meeting ID: 935 5350 4112; Passcode: 969415

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| Executive Officers |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  | X | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
| X |  | Gina Bacheler | Vice-President | Yes | Elected | 2yr | 12/6/2021 to 7/31/2022 |
| X |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
| X |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
| X |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| N/A | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
|  | X | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
| X |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2022 |
|  |  | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |
|  |  | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2022 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|   |    | Wanda Bland | Alumni Chair | No | Appt by President | 1yr | 2/8/21 to 7/31/2022 |
|  |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

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| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time: 7:06pm
	+ Motion to open meeting by (1st): Anne
	+ Motion to open meeting by (2nd): Cameron I
	+ Vote: Unanimous
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| Roll Call | * Attendance: K Johnson, Cameron I, Julia, Alisha
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| Approval of Agenda | * General Meeting Agenda emailed 4/8/2022
* Motion to approve General Meeting Agenda for 4/8/22:
	+ Motioned to approve Meeting Agenda by (1st): Melissa
	+ Motioned to approve Meeting Agenda by (2nd): Joni
	+ Vote: Unanimous
 |  |
| Approval of Minutes | * Executive Meeting minutes posted to NHSBFAA website on 3/22/22:
* Motion to approve Executive Meeting Minutes to 03/22/22:
	+ Motioned to approve Meeting Agenda by (1st): Anne
	+ Motioned to approve Meeting Agenda by (2nd): Barclay
	+ Vote: Unanimous
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| **Executive Officer Reports** |
| President’s Report: > George Gilson Jr. | * I contacted Dylan at the Mod for Dining for Dollars. We have been going back and forth on trying to pick a date and getting their program info. I will update the board when we finalize a date and the % they are offering to donate back to the program.
* Gina - Update on contact that Cameron has for board I interest. We will need to start on being more proactive with getting board volunteers to fill the holes. Met with Leslie Holen who has a Freshman and interest with Membership position. Members need to solicit more
* Montaire Chicken Sales Update: Gene: was handed over to Cameron.If you work for Montaire, scholarships available for kids.
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| Vice-President’s Report > Gina Bacheler | * Updates: Chatham Market place for round up program. Right now application for Sept timeline. Hope to hear in next couple weeks. Need to let them know how we will sponsor their place.
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| Treasurer’s Report: > Joni Bowling and Melissa Korey | **Financial updates: Joni & Melissa*** + Financials for March were sent via email on 04/08/2022. All financials are posted to the website and open for anyone to view.
	+ Sales Tax for Concession Update: Account closed retroactively as of last August. Asked for repayment but need to submit a amended return file. It would give back $1,000 but would cost more in refiling all returns. As long as we do not have any wording about price incl. sales tax, which we do not.
	+ UNC Concession Payment Update: Still awaiting for the final check and will do team allocation, about $85/team.

**Approved Expenses for March 2022**• Verizon- $14.54Sport - Resource Fund (Data Plan for Tablet)• Check #4158 LockerTags - $78.75Sport - Baseball (LockerTags)• Check #4159 Image One Signs - $162.64Sport - Baseball (Game Whites)• Check #4160 Royal Threads - $2,183.60Sport - Baseball (Practice Tops)• Check #4161 Royal Threads - $717.37Sport - Baseball (Game Whites)• Jones School Supply Co., Inc. - $96.05Sport - Cheer (Pins for Award Banquet)• BJ’s Wholesale- $96.45Sport - Resource Fund (Concession Stand)• M2Graphics - $486.46Sport - Resource Fund (Men’s Conf Championship Shirts)• NFHS Network - $21.30Sport - Women’s Basketball (Tape of Championship Game)• Check # 4162 Laney Flaugher - $80.00Sport - Cheer (Awards Banquet Supplies)• Check # 4163 Cameron Vernon - $300.00Sport - Women’s Basketball (Reimburse Pizza after Championship Game)• Check # 4164 Durham Coca Cola - $1,601.14Sport - Resource Fund (Concession Stands)• Check # 4165 Sam’s Club - $100.00Sport - Resource Fund (Concession Stands - Membership Renewal)• Johnson Lambe - $4,324.94Sport - Soccer $467.50 Camp Tshirts; Resource Fund $3,857.44-Track Uniforms• *Check # 4166 Chatham County Ag & Conference Center - $250.00**Sport - Women’s Basketball (Award Banquet)*• Check # 4167 Chatham County Ag & Conf Center - $1350.00Sport - Resource Fund (Winter, Spring Banquets, Charlie Awards)• Square - $20.33Sport - Resource Fund (USB Wall Charger for Concession iPad)• Walmart - $76.84Sport - Resource Fund (Concession Stand)• BJ’s Wholesale- $199.07Sport - Resource Fund (Concession Stand)• M2Graphics - $590.74Sport - Resource Fund (Women’ State Championship Shirts)• M2Graphics - $179.76Sport - Women’s Lacrosse (Senior Memorabilia Jerseys)• PrintingUSA - $1,382.28Sport - Resource Fund (Spring Programs Printing)• Crown Awards $73.73Sport - Dance (Season Banquet Pins/Trophies)• Check # 4168 Carolina Brewery - $750.00–VOIDEDSport - Dance (Season Banquet)*• Check # 4169 Leslie Sierra-Arevalo - $200.00**Sport - Resource Fund (Athletic Trainer Coverage 3/11, 3/25)**• Check #4170 Make an Impression - $353.93**Sport - Resource Fund (Spring Programs Printing)**• Epic Sports - $1,903.68-491.67=1,412.01\*Credit of $491.67 posted on April Books*Sport - Football (Practice Gear)• Amazon - $361.13Sport - Football (Shoulder Pad Stand was out of stock at Epic so ordered from Amazon)• Verizon $35.50Sport - Resource Fund (Data Plan for Tablet)*• Chatham News - $300.00**Sport - Resource Fund (Thank You Ad for Championship Rings)**• On Deck Sports - $640.48**Sport - Softball (2 Nine Hole Pitching Aides)**• Check # 4171 Universal Cheerleading Association - $1,700.00**Sport - Cheer (JV Cheer Summer Camp)**• Check # 4172 Universal Cheerleading Association - $1,900.00**Sport - Cheer (Varsity Cheer Summer Camp)***Resource Fund Approvals to Vote On:**1. Cameron Vernon submitted a check request to buy eggs for the Easter Egg Fundraiser not to exceed $100 on 4/8/2022. Voted by email on 4/11/22

Motion: AnneSecond: Joni Approval: Unanimous**Resource Fund Approvals By Email:**1. Cameron Vernon submitted a check request to pay Chatham News $300 for ½ page ad to thank the sponsors for the girl’s championship rings. Voted and approved on 03/28/2022.

Motion: Gina BachelorSecond: Barclay Spotz Unanimous Approval1. Cameron Vernon submitted a check request to pay Southern Recognition for the balance that Fund-a-Need doesn’t cover for the Women’s Basketball Championship rings for the team, coaches, and managers. Estimated amount is $485.79 Voted and approved on 03/30/2022.

Motion: Joni BowlingSecond: Gina Bacheler Unanimous Approval1. Cameron Vernon submitted a check request to pay Southern Recognition for the Track State Championship rings for the team, coaches, and managers for a total of $2,486.31. Voted and approved on 03/31/2022.

Motion: Joni BowlingSecond: Gina Bacheler Unanimous Approval |  |
| **Directors Reports** |
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| Athletic Directors: > Cameron Vernon | * State Championship rings
* Championship Street Sign: no update
* Raffle Update: still some tickets are available for sales. Soccer team still has 9.
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| VP Membership:  > Barclay Spotz | * Updates: No update but FYI: feedback re: messenger message regarding being more inclusive and less restrictive.
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| VP Fundraising: > Open – Gina Bacheler to Report | **Resource Fund Approvals By Email:**1. Cameron Vernon submitted a fundraising request to host a Father/Daughter Dance on 5/7/2022 with proceeds going to Resource Fund. Voted and approved on 03/29/2022.

Motion: Wanda BlandSecond: Anne AddabboUnanimous Approval1. Cameron Vernon submitted a fundraising request to host a Father/Daughter Dance on 04/16/2022 with proceeds going to Resource Fund. Voted and approved on 03/29/2022.

Motion: Gina BachelorSecond: Melissa KoreyUnanimous Approval**Upcoming Events & Fundraisers:**04/13/2022:  Softball Hit-a-Thon (Softball) *Approved at 2/7/22 Mtg*04/16/2022: Egg My Yard Fundraiser (Resource Fund) *Approved by email on 03/29*05/07/2022: Father Daughter Dance (Resource Fund) *Approved by email on 03/29*06/13-06/16/2022:  Charger Summer Baseball Camp (Baseball) *Approved at 2/7/22 Mtg*07/07-07/10/2022:  Youth Baseball Tournament (Baseball) *Approved by email on 1/1/22*7/25-7/27/22: NHS Jr. Cheer Camp (Cheer) - On 2/28 agenda *Approved at 2/28/22 Mtg**Junior Charger Dance Camp - Aug 13th 9am to 2pm- Motion to Approve: Joni**Second: GinaVote: Unanimous* |  |
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| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * Updates: FB still going strong with events; Lacross games: parents are into Social media feedback. Looking to bring more younger crowds as well. Instagram still appealing to the kids.
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| Concession: > Craig Adams | * Updates: No updates
 |  |
| Seasonal Program Chair: > Beth Davis  | * Updates: No updates
 |  |
| Merchandise & Spirit Chair: > Tami McGraw  | * Updates: No updates
 |  |
| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | * Updates: No updates
 |  |
| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * Updates: No updates
 |  |
| Communication Chair: > Gene Galin | * Updates
 |  |
| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? None |  |
| Future Meeting Dates | General Meetings: **Second** Monday of every monthExecutive Meetings: **Fourth** Monday of every other monthUpcoming Meeting Dates:* General Meeting - 05/09/22
* Executive Meeting - 05/23/22 (Anne cannot attend, discuss at next 4/25/22 meeting)
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| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at: 7:41pm
	+ Motion approved by (1st): Anne
	+ Motion approved by (2nd): Melissa
	+ Vote: Unanimous.
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