**NHSBFAA General Meeting Minutes: 05/23/22 @ 7:00 PM by Zoom**

Link: https://jsi.zoom.us/j/98013670012?pwd=elVwRUFPOTRQRTVGUFc1M3V5UkFnUT09

Phone: (312)626-6799; Meeting ID: 980 1367 0012; Passcode: 160001

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| Executive Officers |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
| X |  | Gina Bacheler | Vice-President | Yes | Elected | 2yr | 12/6/2021 to 7/31/2023 |
| X |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2021 to 7/31/2023 |
| X |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 8/23/21X to 7/31/2023 |
| X |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| N/A | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
| X |  | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
| X |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2022 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2022 |
|  | X | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |
|  | X | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
| X |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2022 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|   |   X | Wanda Bland | Alumni Chair | No | Appt by President | 1yr | 2/8/21 to 7/31/2022 |
| X |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2022 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

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| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time: 7:07pm
	+ Motion to open meeting by (1st): Melissa
	+ Motion to open meeting by (2nd): SHerri
	+ Vote: Unanimous
 |  |
| Roll Call | * Attendance: Cameron I, R. Johnson, Alisha, Leslie Holland, Julia, CatherineHobbs, Larry F, Sherri S,
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| Approval of Agenda | * General Meeting Agenda emailed 5/20/2022
* Motion to approve General Meeting Agenda for 5/20/22:
	+ Motioned to approve Meeting Agenda by (1st): Cameron I
	+ Motioned to approve Meeting Agenda by (2nd): Gina
	+ Vote: Unanimous
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| Approval of Minutes | * Executive Meeting was canceled for May so no minutes to vote on.
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| **Executive Officer Reports** |
| President’s Report: > George Gilson Jr. | * Proposed Board Members (see last page for proposed members)
* Elections:President Position Candidate Gina Bacheler Motion: MelissaSecond: AnneVote: UnanimousVP Position Candidate Catherine HobbsMotion: AnneSecond: GinaVote UnanimousSecretary Position Candidate Anne AddabboMotion: MelissaSecond: GinaVote: UnanimousVP of Memberships Position Candidate Leslie HollandMotion: BarclaySecond: SherriVote: UnanimousWebsite Chair Candidate: Gene GalinMotion: SherriSecond: MelissaVote: UnanimousConcession Chair Candidate: Craig AdamsMotion: SherriSecond: GinaVote: UnanimousAlumni Chair Candidate: Melissa KoreyMotion: AnneSecond: JoniVote: UnanimousCommunication Chair Candidate: Gene GalinMotion: GinaSecond: SherriVote: Unanimous
* Departing Comments: Thank you to all for their commitments to allkids programs. The Board has made great progress and brought fantastic results.
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| Vice-President’s Report > Gina Bacheler | * Membership Dues (History and Thoughts for Upcoming Year): Members might be more vested if small dues such as $5. Sherri: might be a good idea as it recognizes the members. Joni: our bylawsare discussing dues. Cameron I against, we need to focus on getting more members. George: might want to wait for another year as theBoard is getting established. Joni: During annual meeting, discussionon dues. Gene: dues with a Tshirt to promote Booster Club?
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| Treasurer’s Report: > Joni Bowling and Melissa Korey | * + Financials for April were sent via email on 05/06/2022. All financials are posted to the website and open for anyone to view.
	+ UNC Concessions raised a total of $30,358 for teams by working football, basketball, and special concessions (graduation, watch parties). Basketball season gives $100 per student that worked concessions so this will show on your May financials.
	+ Reminder to Coaches on Check Requests and Fundraising Requests for Summer Camps: make estimation of Tshirt and enter requests ahead of time.

**Approved Expenses for April 2022**● On Deck Sports - $4.50Sport - Softball (Credit Card Fee)● Epic Sports - -491.67\*\*\*Credit for gear purchased in March that was out of stockSport - Football (Practice Gear)● Check #4173 Carolina Brewery - $365.00Sport - Dance (Season Banquet)● Check #4174 Scurlock Catering - $1,100.00Sport - Women’s Basketball (Season Banquet)● CVS Pharmacy - $42.98Sport - Women’s Basketball (Senior Photos)● M2Graphics - $64.20Sport - Women’s Basketball (Senior Memorabilia Printed Jerseys)● QuickBooks - $860.00Sport - Resource Fund (Operating Expense-Annual Renewal)● Southern Recognition - $9,929.67Sport - Fund-a-Need (Women’s Basketball State Championship Rings)● Southern Recognition - $2,486.31Sport - Resource Fund (Track State Championship Rings)● Sam’s Club - $192.86Sport - Resource Fund (Concession Stands)● Check #4175 - Luke Kohls - $500.00Sport - Men’s Basketball (Camp Expense-Coach Fees)● NCSCA Kickoff Classic - $78.25Sport - Men’s Soccer (NCSCA Kickoff Classic Registration Fee)● Sam’s Club - $177.90Sport - Resource Fund (Concession Stands)● Dollar Tree - $12.07Sport - Resource Fund (Easter Egg Fundraiser Supplies)● Walmart - $19.20Sport - Resource Fund (Easter Egg Fundraiser Supplies)● BJs - $62.47Sport - Resource Fund (Easter Egg Fundraiser Supplies)● Check #4176 - NCBCA - $195.45Sport - Men’s Basketball (Team Summer Camp Fee)● Check #4177 - Durham Coca Cola - $271.48Sport - Resource Fund (Concession Stands)● Ryzer - $421.00Sport - Football (ECU Mike Houston Football Summer Camp Fee)● Costco - $24.45Sport - Resource Fund (Concession Stands)● Sam’s Club - $51.96Sport - Resource Fund (Concession Stands)● BJs - $58.62Sport - Resource Fund (Concession Stand)● Food Lion - $33.11Sport - Resource Fund (Concession Stand)● Elizabeth’s Pizza - $315.31Sport - Resource Fund (Concession Stand)● Marco’s Pizza - $32.88Sport - Resource Fund (Concession Stand)● Walmart - $8.49Sport - Resource Fund (Concession Stand)● Verizon $35.50Sport - Resource Fund (Data Plan for Tablet)**Resource Fund Approvals to Vote On:**1. Joni Bowling submitted a check request on 5/18/2022 to purchase a zoom account for the NHSBFAA with the amount not to exceed $300 annually. This can be used by board members for hosting meetings related to Boosters.

Motion: AnneSecond: Gina Approval: Unanimous**Resource Fund Approvals By Email:**1. Cameron Vernon submitted a check request on 05/02/2022 to pay Walden DJ Service $350.00 to DJ the Father/Daughter Dance out of the resource fund.

Motion: Joni BowlingSecond: Barclay SpotzUnanimous Approval by email on 05/06/20221. Cameron Vernon submitted a check request on 05/05/2022 to purchase food for the Father/Daughter Dance not to exceed $200 out of the resource fund.

Motion: Joni BowlingSecond: Barclay SpotzUnanimous Approval by email on 05/06/20221. Cameron Vernon submitted a check request on 05/12/2022 to pay $294.35 to M2Graphics for the Girls track team Championship t-shirts out of the resource fund.

Motion: Joni BowlingSecond: Gina BachelorUnanimous Approval by email on 05/12/20221. Cameron Vernon submitted a check request to pay Allen & Sons BBQ and Elizabeth’s Pizza for food for 200 people for the Charlie Night Awards. The total cost will not exceed $1,000.

Motion: Joni BowlingSecond: George Gilson Unanimous Approval by email on 05/13/20221. Joni: motion to increase above request to $1400Motion: JoniSecond: GeneUnanimous
2. Cameron Vernon submitted a check request to pay Jackie Harpham. Ms. Harpham is required to be at all 7-7 and football practices that have the use of pads. She is not compensated for summer months so the board will pay a flat fee for this coverage.

Motion: Craig AdamsSecond: Anne Addabbo Unanimous Approval by email on 05/18/2022 |  |
| **Directors Reports** |
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| Athletic Directors: > Cameron Vernon | * Updates: Charlie Awards: thank you to all who helped out. It was very successful. Tickets still outstanding for Saturday: some more sold today. Cameron needs to get them baack to be able to sell them potentially. About 75% of tickets turned and paid. Saturday: use athlete to pick the numbers?Met with the Mattress company: August 27th will be the date. Promotion: have each person bring one person in the gymnasium and emphasize what we will use the funds for (do we continue to state use for Year End Awards?)Huddle changed pricing (so far was $2000/yr paid by Resource funds). New price $4200 for next year. Cameron will get invoice and check with coaches the use (package built per number of teams)
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| VP Membership:  > Barclay Spotz | * Updates: No updates
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| VP Fundraising: > Open – WHO to Report | * Jersey Mike’s Dining for Dollars raised $589.58.
* Egg My Yard Fundraiser raised $66.53 (Total Sales of $160-Expenses of $93.47)
* Father/Daughter Dance raised $1,173.28 (Total Sales of $1,635-Expenses of 461.72

**Fund Raising Approvals By Email:**1. Coach Kenan submitted a fundraising request on 5/10/2022 to work the Durham Bulls Concessions for Spring and Summer 2022. Volunteers get $45 per game plus tips. Proceeds will go to the football team.

Motion: AnneSecond: MelissaApproval: Unanimous1. Coach Kenan submitted a fundraising request on 5/10/2022 to host a 10 for $10. Players are to find 10 people to give $10 back into the football program. Proceeds will go to the football team.

Motion: GeneSecond: BarclaysApproval: Unanimous**Upcoming Events & Fundraisers:**06/13-06/16/2022:  Charger Summer Baseball Camp (Baseball) *Approved at 2/7/22 Mtg*07/07-07/10/2022:  Youth Baseball Tournament (Baseball) *Approved by email on 1/1/22*7/25-7/27/22: NHS Jr. Cheer Camp (Cheer) - On 2/28 agenda *Approved at 2/28/22 Mtg*8/13/22 9am-2pm: NHS Jr. Dance Camp (Dance) - Approved at 4/11/22 Mtg |  |
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| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * Updates: FB going well. Email list is still to be worked on. Coaches have done good job posting pics and thoughts but Website is not as active. Some pages need to be updated. Needs to refocus on it.
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| Concession: > Craig Adams | * Updates: All is ok with concession. Water heater is leaking, to be fixed and inspected.
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| Seasonal Program Chair: > Beth Davis  | * Updates: No update
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| Merchandise & Spirit Chair: > Tami McGraw  | * Updates: Not for end of year. Banner to be used for next year. Can be ready to train. M2 Graphic: we can meet to update our data but ready to go
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| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | * Updates: With new board, we need someone looking at sponsorship list and be able to spearhead it.
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| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * Updates: No update. Cameron to gather data about seniors rolling off
 |  |
| Communication Chair: > Gene Galin | * Updates: For new year, refresh email list is needed. Chatlist is being used. Build on this year’s successes and bring improvements.
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| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? None |  |
| Future Meeting Dates | General Meetings: **Second** Monday of every monthExecutive Meetings: **Fourth** Monday of every other monthUpcoming Meeting Dates:* General Meeting - 06/06/22
* Executive Meeting - 06/13/22
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| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at: 8:46pm
	+ Motion approved by (1st): Melissa
	+ Motion approved by (2nd): Gina
	+ Vote: Unanimous
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| **PROPOSED** |
| **Executive Officers** |
| **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| Gina Bacheler | President | Yes | Elected | 1yr\* | 5/23/2022 to 7/31/2023 |
| Catherine Hobbs | Vice-President | Yes | Elected | 2yr | 5/23/2022 to 7/31/2024 |
| Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2021 to 7/31/2023 |
| Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 8/23/21 to 7/31/23 |
| Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 5/23/22 to 7/31/2023 |
| **Directors** |
| **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| Dr. Walston | Principal | No | N/A | N/A | N/A |
| Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
| Leslie Holland |  VP of Membership | Yes | Elected | 2yr | 5/23/22 to 7/31/2024 |
| VACANT |  VP of Fundraising | Yes | Elected | 2yr | N/A |
| **Chairs of Standing Committees** |
| **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/23/2022 to 7/31/2023 |
| Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 5/23/22 to 7/31/2023 |
| VACANT | Seasonal Program Chair | No | Appt by President | 1yr |  |
| VACANT (Joni will do if needed) | Merchandise Spirit Chair | No | Appt by President | 1yr |  |
| VACANT | Corporate Sponsorship Chair  | No | Appt by President | 1yr |  |
| **Additional Committees:** |
| **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| Melissa Korey | Alumni Chair | No | Appt by President | 1yr | 5/23/2022 to 7/31/2023 |
| Gene Galin | Communication Chair | No | Appt by President | 1yr | 5/23/2022 to 7/31/2023 |