NHSBFAA General Meeting Minutes: 9/13/21 @ 7:00 PM

Zoom Link: <https://us02web.zoom.us/j/81082221631?pwd=c2pRZVdVRVI3YUc0aFpmanNFR3ArQT09>

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| Executive Officers |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  | George Gilson Jr. | President | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2021 |
| X |  | Chad Haddix | Vice-President | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
| X |  | Joni Bowling | Treasury (1) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2021 |
| X |  | Melissa Korey | Treasury (2) | Yes | Elected | 2yr | 5/1/2019 to 7/31/2021 |
| X |  | Anne Addabbo | Secretary | Yes | Elected | 1yr\* | 2/17/2020 to 7/31/2021 |
|  |  |  |  |  |  |  |  |
| Directors |  |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| N/A | N/A | Dr. Walston | Principal | No | N/A | N/A | N/A |
| X |  | Cameron Vernon | Athletic Director (1) | No | N/A | N/A | N/A |
| X |  | Barclay Spotz |  VP of Membership | Yes | Elected | 2yr | 5/1/2019 to 7/31/2021 |
|  |  |  Open |  VP of Fundraising | Yes | Elected | 2yr | 2/17/2020 to 7/31/2022 |
|  |  |  |  |  |  |  |  |
| Chairs of Standing Committees |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
| X |  |  Gene Galin | Website Chair | Yes | Appt by President | 1yr | 5/1/2019 to 7/31/2021 |
|  |  | Craig Adams | Concession Chair | Yes | Appt by President | 1yr | 2/17/2020 to 7/31/2021 |
| X |  | Beth Davis | Seasonal Program Chair | No | Appt by President | 1yr | 7/13/2020 to 7/31/2021 |
| X |  | Tami McGraw | Merchandise Spirit Chair | No | Appt by President | 1yr | 5/20/2020 to 7/31/2021 |
|  |  | Open | Corporate Sponsorship Chair  | No | Appt by President | 1yr | 7/13/2020 to 7/31/2021 |
|  |  |  |  |  |  |  |  |
| Additional Committees: |  |  |  |  |  |
| **Present** | **Not Present** | **Member** | **Position** | **NHS BFAA Voting Member** | **NHS BFAA Elected or Appointed Position** | **NHS BFAA Term Length** | **Individual Term Length** |
|  X |    | Wanda Bland | Alumni Chair | No | Appt by President | 1yr |  |
| X |  | Gene Galin | Communication Chair | No | Appt by President | 1yr | 2/17/2020 to 7/31/2021 |

4.9 Quorum: Four of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum is not present, any lesser number may adjourn the meeting to another time without further notice. It is permitted for the members present to take a vote and solicit additional commentary and votes to constitute a quorum via email or speaker phone of the other directors not present. All issues necessary for vote must presented to entire Board either by meeting or email.

\* 4.12 Terms of Service: a) The President and Secretary shall serve a term of 12 months (for inaugural year, the term may exceed 12 months, but will conclude on May 31st of the following year). The President and Secretary are encouraged to be willing to serve for two terms. b) Officers and Directors are elected to serve for one full term of 24 months. The Officers and Directors are encouraged to be willing to serve for two terms. c) No Officer shall be nominated for office for more than a term of two years in any one office unless by an affirmative vote of not less than three fourths of the members of the Board of Directors prior to the annual meeting. d) Other Directors and Committee Chairs may serve for terms in excess of two years when not in conflict with other provisions of these Bylaws. e) Outgoing Officers and Directors are encouraged to help recruit and train their replacement for the next term of office.

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| **Topic** | **Agenda / Minutes** | **Attachments / Actions** |
| Call to Order | * Call the meeting to order: George
	+ Meeting Called / Opened by: George Gilson
	+ Time: 7:06pm
	+ Motion to open meeting by (1st): Chad
	+ Motion to open meeting by (2nd): Anne
	+ Vote: Unanimous
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| Roll Call | * Attendance
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| Approval of Agenda | * General Meeting Agenda emailed 9/10/21
* Motion to approve General Meeting Agenda for 9/13/21:
	+ Motioned to approve Meeting Agenda by (1st): Chad
	+ Motioned to approve Meeting Agenda by (2nd): Anne
	+ Vote: Unanimous
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| Approval of Minutes | * Executive Meeting minutes for 8/30/21 posted onto NHSBFAA website 8/31/21
* Motion to approve Executive Meeting Minutes from 8/30/21:
	+ Motion to approve by (1st): Gene
	+ Motion to approve by (2nd): Chad
	+ Vote: Unanimous
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| **Executive Officer Reports** |
| President’s Report: > George Gilson jr. | * Welford Harris Drive for your School Fundraiser UpdateSpoke to Valerie but Ford cancelled the event
* UNC Concession Volunteers Coordination UpdateGeorge was volunteering this weekend and went very well, booth brought over $4000 overall. Cameron f/up on some team to volunteering. Parents need to volunteer not the coaches. Parking passes did not function this time to be attached.
* Chicken Poop Rules Discussion and FinalizationNeed to have someone to call in the results. George volunteers. Need to post the rules for all to see. Tickets have been given out by Cameron
* Update on square and tablet purchase for concessionsTablet ordered plus hardware, can swipe or chip. Will get in on Thursday night to be set up.

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| Vice-President Report: Chad Haddix  | * **General Update: No update tonight**
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| Treasurer’s Report: > Joni Bowling | * **Financial update: Joni**
	+ Financials for August were sent via email on 8/18/21

-All financials are posted to website and open for anyone to view.* + IRS confirmed receipt of dispute but will give answer in 90 days
	+ Apparel have hard time to fulfill orders, might have to change vendor.
	+ Fund a Need: paypal donations coming through.

**General Procedural and Policy Update Based on Discussions with George and Cameron*** **NHSBFAA Check Requests & Deposits:**

**CHECKS/DEBITS**Expenses from 8/30-9/10/2021• Debit Card – STH Endzone - $68.00Sport – Football (Camera Tilt for games)• Debit Card – We Got Soccer - $512.25 (shipping billed separate so $15.25+$497)Sport – Men’s Soccer• Check #4090 – M2Graphics - $317.70Sport – Football Coach Polos• Debit Card – Sam’s Club - $164.22Sport –Resource Fund – Concession• Debit Card – Marco’s Pizza - $114.19Sport –Resource Fund – Concession• Debit Card – M2Graphics - $314.58Sport – Volleyball (2 Coaches Attire)• Debit Card – Sam’s Club - $163.82Sport –Resource Fund – Concession• Check# 4091 – East Chapel Hill High School - $150.00Sport – Volleyball (Invitational Fee)• Check# 4092 – Liam Walsh - $200.00Sport – Men’s Lacrosse (Summer Camp Coach Fee)• Check# 4093 - Wesley Roberson - $200.00Sport – Men’s Lacrosse (Summer Camp Coach Fee)• Check# 4094 - Nick Tilley - $200.00Sport – Men’s Lacrosse (Summer Camp Coach Fee)• Check# 4095 - VOID-Typo on Check • Check# 4096 - Hawks Nation Athletic Club - $1,056.45Sport – Men’s Lacrosse (Summer Camp Split Profits)• Check# 4097 – Alexis Hollis - $85.00Sport – Volleyball - NCAA Coaches Registration Fee Reimbursement• Debit Card – Nan Friedman - $300.00Sport – Volleyball (Volleyball Poster Picture)• Debit Card – Sam’s Club - $205.20Sport –Resource Fund – Concession• Debit Card – Johnson Lambe Co - $3,733.23Sport – Basketball (Varsity Jerseys & Shorts)• Check #4098 – LD Williams - $640.50Sport – Resource Fund (Sponsorship Signs)• Check #4099 – Morse Tuf Management - $92.64Sport – Resource Fund (Field Maintenance-Approved by board 9/2)• Check #4100 – Elizabeth’s Pizza - $304.63Sport – Football (Promise Pizza - JM Game)• Check #4101 – Tami McGraw- $455.70Sport – Resource Fund (Board approved July Mtg $600.00 so balance is $144.30)• Sam’s Club - $27.90Sport – Resource Fund (Concession Stand)• BJs - $145.56Sport – Resource Fund (Concession Stand)• Check #4102 – Jackie Harpham - $300.00Sport – Soccer (Soccer Camp Instructor)• Check #4103 – Edward Walgate - $300.00Sport – Soccer (Soccer Camp Instructor)• Sam’s Club - $306.14Sport – Resource Fund (Concession Stand)• Marco’s Pizza - $202.91Sport – Resource Fund (Concession Stand)* Check Requests from Resource Fund:
1. Cameron submitted a check request on 8-30-21 in the amount of $92.64 to Morse Turf Management for fuel for the tractor to fertilize fields. This was a one time accommodation, as this should and will come out of the athletic account in the future.

- This was voted on on 9/3/21 via email:Motion: Anne AddabboSecond: Craig AdamsVote: Majority Approval* **Fundraising Requests**
1. **6/23/21 – Ebony Delgado submitted a fundraising request for a Jr Dance Camp fundraiser on 10-23-21 to raise $800 for poms, attire, and equipment for team**

**Motion: Anne****2nd: Chad****Vote: Unanimous*** **NEW SPONSORSHIPS**

Sponsorships Received 8/30-9/10/2021* CDT Healthcare PLLC $1,800.00
* First Bank $4,500.00
* Realty World Carolina Properties $1,800.00
* FirstHealth of the Carolinas $500.00
* SOCO $250.00
* Bojangles – Pittsboro $2,000.00
* Pivot Physical Therapy $250.00
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| **Directors Reports** |
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| Athletic Directors: > Cameron Vernon | * **Updates & Direction:**
1. **Chicken Poop Fundraiser Tickets Distributed**
2. **$2525 Check from Mattress Sale:** came in past Friday. Kids got funds for referrals.
3. **Other Updates:** Lady from Mosaic asking for kids to assist for an event with opportunity to sponsor. Waiting to find out how much. **Homecoming**: 50 kids signed up. All funds going into Athletic Funds. In the Courtyard.
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| VP Membership: > Barclay Spotz | * + **Updates:** Green and Gold balloons to be purchased. Any left over can be used at Senior night.

Any one who can assist reach out to Barclay |  |
| VP Fundraising: > Open – George Gilson to Report | * **Sponsorships – See Above New Sponsorships**

**-Update on progress on calling the list – Chad Haddix*** **Submitted Fundraisers** to NHSBFAA for approval. See Above

**In Treasurer’s Report*** **Pending & In-Development Fundraising:**
1. **Chicken Poop Fundraiser**
* **Additional discussion or planning more fundraisers**
* **On-Hold Fundraisers:** due to COVID-19:
	+ Ford Drive for UR School – Cancelled by Ford
	+ ’20-’21 Reverse Drawing – Sponsor Chair Rep (?)
		- Meetings held on 7/31/20 & 8/5/2020
		- Rally-up is the virtual platform suggested by committee during 8/10/2020 meeting
		- **On hold for now**
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| **Chairs of Standing Committees** |
| Webmaster: > Gene Galin | * UpdatesFacebook page visit have gone up over 100% - Posts with Pic have great success. Will push for Concession stands pics as well for publicity
 |   |
| Concession: > Craig Adams | * 2021-2022 Concession Planning Discussion
* Concession Stand Volunteering
 |  |
| Seasonal Program Chair: > Beth Davis  | * **Programs – 2021-2022 – Discussion and Vote on Program Vendor or Self-Made Programs.** See Executive Meeting minutes
 |  |
| Merchandise & Spirit Chair: > Tami McGraw  | * Spirit Store / M2 Updates: Store is now **LIVE**
	+ [https://northwoodspirit.itemorder.com/sale](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnorthwoodspirit.itemorder.com%2Fsale&data=04%7C01%7C%7Ce36e345daa204f68822208d879da6d53%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393326323686075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=c4MzPkRtHjn1TR0VPOuPMvtamYhYA7ASp%2F%2B6eySagDw%3D&reserved=0)
* **General Updates from Tami**: Nuthouse very positive feedback from the kids. $1000 given by M Square into Northwood Athletic funds
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| Corporate Sponsorship Chair: > Open – Report to Be Given By George Gilson  | * Moon Asian did not come through with an ad commitment this year
* Are we giving our sponsors copies of our programs? Joni would like the list of Sponsors and will send thank you letters and a copy of the Program.
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| **Additional Chairs** |
| Alumni Chair: > Wanda Bland | * **Updates from Wanda:** Alumni List and Involvement Plan and StatusGot Spreadsheet with other 100 names and emails to f/up with the contact. Add even to recognize Alumni?
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| Communication Chair: > Gene Galin | * **Updates from Gene. See above**
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| **Additional Topics & Future Meeting Dates** |
| Additional Topics | Additional Topics? |  |
|  | General Meetings: **First** Monday of every monthExecutive Meetings: **Second** Monday of every other monthUpcoming Meeting Dates:* Executive Meeting -9/20/21 Carolina Brewery
* General Meeting – 10/4/21 wait to hear from Cameron for School meeting
* Executive Meeting – 10/11/21 – TBD
 |  |
| **Meeting Adjourn** |
| Meeting Adjourn | * Motion to call meeting at: 7:54pm
	+ Motion approved by (1st): Chad
	+ Motion approved by (2nd): Wanda
	+ Vote: Unanimous
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